

Grievance Policy

Robey Memorial Library

Any employee having a grievance concerning working conditions, salary, or co-workers should first discuss the situation with the library director. The director will then try to remedy the situation in the best interest of the library and to the satisfaction of the staff member.

If the complaint is against the director, the complainant may appeal, in writing, to a member of the Library Board. The chair will be informed as soon as possible when a member is approached concerning a complaint. A board meeting will be called at which the person making the complaint has the option to appear in person. A quorum of the board is required to take any action per stated grievance.

<i>Adopted</i>	<i>October 1996</i>
<i>Reviewed</i>	<i>January 2000</i>
<i>Reviewed</i>	<i>February 2003</i>
<i>Reviewed</i>	<i>March 2006</i>
<i>Revised</i>	<i>March 2009</i>
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